

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Executive Office of Mayor Muriel Bowser



Ward 3 Advisory Team Meeting

October 30th, 2017
 7:00pm – 8:00pm
 2D Police Station

Ward 3 Advisory Team Members

Name	Inviting Organization	Affiliations	Attendance
Nancy MacWood	ANC 3C	SMD 3C07 Commissioner	Present
Margaret Siegel	ANC 3C	ANC 3C Treasurer, SMD 3C05 Commissioner	Not Present
Angela Bradbery	ANC 3C	Community Representative	Present
Melody Molinoff	ANC 3C	John Eaton Elementary, LSAT Chair	Not Present
Ann Scoffier	ANC 3C	Community Representative	Not Present
Ruth Caplan	Cleveland Park Citizens Association	Cleveland Park Citizens Association, President; Community Representative	Present
Pamela Korbel	Cleveland Park Citizens Association	Cleveland Park Citizens Association; Community Representative	Present
Ann Hamilton	Cleveland Park Citizens Association	Cleveland Park Citizens Association; Community Representative	Present
Anthony Castillo (for Mary Cheh)	Councilmember Cheh's Office	Deputy Director of Constituent Services, Councilmember Cheh's Office	Present
Jeffrey Davis	Councilmember Cheh's Office	Community Representative	Not Present
Deborah Linde	Department of Human Services (DHS)	Community Representative; 30-year resident of McLean Gardens	Present
Rabbi Aaron Alexander	Department of Human Services (DHS)	Community Representative; Rabbi of Adas Israel Congregation	Present
Kelly McShane	Interagency Council on Homelessness (ICH)	Ward 3 Resident; President and CEO, Community of Hope	Present
Maureen Boucher	ANC 3C	SMD 3C07 Commissioner-Elect	Not Present
Melvin Gresham	Metropolitan Police Department (MPD)	Commander, 2nd District MPD	Present
Laura Zeilinger	Department of Human Services (DHS)	DHS Director; Advisory Team Co-Chair; Ward 3 Resident	Present
Agyei Hargrove	Department of General Services (DGS)	DGS Project Manager	Present

Additional Individuals Present

JocCole Burton	Chief Project Delivery Officer, Department of General Services (DGS)
Stephen Campbell	Senior Planner, Department of General Services (DGS)
Phil Thomas	Ward 3 Community Liaison, Mayor's Office of Community Relations
Jamie Keene	Office of the Deputy Mayor for Health and Human Services (DMHHS)
DeAngelo Baynes	Department of Transportation

AGENDA

1. Welcome and introductions
2. Construction update
3. Newark Street Community Garden update
4. Temporary Parking Plan update
5. Future meetings

MINUTES

1. Welcome and introductions

Director Zeilinger opened the meeting and led introductions, and shared that the purpose of today's meeting is to provide construction updates, and to discuss communication during construction. In addition, DGS will share an update on the Newark Street Community Garden.

2. Construction Updates

DGS staff shared an update on construction timelines for the site. DGS staff presented an update on the Construction Management Guidelines process, which has already begun with Commissioner MacWood and Commissioner Bradbery. DGS is construction management feedback provided by the Commissioners, and will convene follow-up conversations with the Commissioners prior to groundbreaking to achieve finalized Construction Management guidelines.

DGS shared that with construction beginning, the agency will begin sending out a monthly construction update. In addition to these monthly updates, DGS will provide 72 hours of notification to the Advisory Team prior to any on-site activity outside the hours laid out in the Construction Management Guidelines. As construction ramps up in November, the Advisory Team will shift to quarterly in-person meetings. DGS is working on laying out a monthly touch point for communication with the Advisory Team.

Director Zeilinger shared that DGS and community members will continue to work on finding the right frequency of in-person meetings, but will begin by convening on a quarterly basis.

Question: Will pre-construction property surveys of adjacent properties be conducted prior to construction?

Answer: Yes, pre-construction surveys will be conducted within DGS's assessed zone of impact around the site. DGS typically conducts exterior surveys of adjacent buildings. Interior surveys likely will not be necessary as this project will involve relatively little hammering. In addition, any structural damage can be recorded by surveying the exterior of the building. Surveyors will look at whether there is any below-grade. DGS's engineer has already determined a zone of impact.

DGS also committed to communicating to McClean Gardens whether it is inside the zone of impact, as well as any impacted home owners. DGS shared that this is standard process and will occur for this project. DGS shared that their contractor, Smoot, is finalizing a construction timeline. Pre-construction surveys will take place before groundbreaking.

DGS also shared that construction on the Short-term Family Housing site will begin after construction on the parking garage has been completed, and that design of the site is ongoing. The Advisory Team will receive updates on this design as the process continues. Director Zeilinger shared that programmatic spaces will not be minimized by any of these design changes.

3. Newark Street Community Garden Update

DGS shared an update on the supports that DGS will offer to the community garden during construction. These supports will include:

- Protecting water lines on site
- Providing replacement plots (DGS shared a site map of where replacement plots will be constructed on site)
- Including power outlets in the new retaining wall for the garden's use
- Providing new planting areas for berries in the garden
- Providing 3 weeks of notification prior to plot replication

DGS also shared that they are still investigating whether it will be feasible to erect a deer fence on the site, as requested by the garden. The Advisory Team shared that some community members may not prefer that a deer fence be erected.

Advisory Team members shared their thanks for the supports that the garden will receive.

4. Parking Plan Update

DGS shared that MPD has already begun parking in Cathedral Commons, and that full enforcement of the plan will begin on November 13th.

DDOT staff shared sample signage with the Advisory Team, and confirmed that signage will begin being installed the weekend prior to November 13th. The signage was designed to as clear as possible, and that the red signage will look significantly different than the signage already in place.

The Advisory Team shared that there has been some confusion in the community about details laid out in DDOT's press release about the temporary parking plan. DGS staff clarified that the temporary parking plan has not changed, but that the press release simply offered a high-level summary for neighbors to digest more easily. DDOT will always include as a link in the press release a more detailed advisory with details about the plan.

Question: Will temporary parking restriction still occur on 39th Street?

Answer: Yes, temporary restrictions will still occur on 39th Street.

5. Future Meetings

The Advisory Team was presented with tentative dates for future quarterly meetings. DGS will present exterior designs when appropriate at these quarterly meetings. In addition to these meetings, additional meetings could be convened for special topics if they arise.

During the November Advisory Team meeting, DGS will present construction updates with details on start times, and DHS will begin the Good Neighbor Agreement process. DHS will present draft Good Neighbor Agreements from other Wards, and will allow the Advisory Team to take the documents to the community for their feedback.

Question: What is the scope of the Good Neighbor Agreement?

Answer: DHS will bring a clearer language on the scope of the agreement to the November Advisory Team meeting. The scope broadly speaking is to ensure that the wellbeing of families and the wellbeing of community members are in harmony.