

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Executive Office of Mayor Muriel Bowser



Office of the Deputy Mayor for Health and Human Services

**Ward 5 Advisory Team Meeting**

Thursday, January 11<sup>th</sup>, 2018  
7:00pm – 8:30pm

**Ward 5 Advisory Team Members**

Name	Inviting Organization	Affiliations	Attendance
Henri Makembe	ANC 5B	Chairperson ANC 5B; Commissioner 5B03; Team Co-Chair	Present
Edward Johnson	ANC 5B	President, Edward M. Johnson & Associates, P.C.	Not Present
Kyle Todd	ANC 5B	Rhode Island Ave. Main St., Executive Director	Not Present
Kelly Bell	ANC 5B	Community Member	Present
Daniel Schramm	Brookland Neighborhood Civic Association	Acting President, Brookland Neighborhood Civic Association	Present
Sherri Morgan	Brookland Neighborhood Civic Association	Community Member	Not Present
Jeff Steen	Brookland Neighborhood Civic Association	Community Member	Present
Kelly Cislo	Councilmember McDuffie's Office	Councilmember McDuffie's constituent liaison	Present
Amber Harding	Councilmember McDuffie's Office	Community Member, Staff Attorney, Washington Legal Clinic for the Homeless	Not Present
Jamila Larson	Interagency Council on Homelessness	Executive Director and Co-Founder, Homeless Children's Playtime Project	Not Present
Kristy Greenwalt	Administration	ICH Director to End Homelessness; Advisory Team Co-Chair, Team Co-Chair	Present
Jeff Licklider	Department of General Services (DGS)	Project Manager	Present

## **Additional Support Staff Present**

Jamie Keene	Office of the Deputy Mayor for Health & Human Services	Policy Analyst
Hakeem Rogers	Mayor's Office of Community Relations and Services	Ward 5 Liaison

## **AGENDA**

1. Welcome
2. Project Design
3. Project Timeline & Construction Update
4. Good Neighbor Agreement process
5. Follow ups from previous meetings
6. Summary/next steps

## **MINUTES**

### **1. Welcome**

Director Kristy Greenwalt led introductions and shared that the purpose of the meeting is to share an update on the project design, provide an update on construction, and discuss the process for developing the Good Neighbor Agreement.

### **2. Project Design**

DGS project manager Jeff Licklider led an update on the project design, and shared that the design phase has largely been completed. Construction documents were completed in December, and the full building permit was applied for in late December.

### **3. Project Timeline & Construction Update**

DGS staff shared that demolition will begin in the next week. DGS staff discovered asbestos in the building during the abatement process, which triggered a process to ensure that all asbestos was safely removed. Asbestos removal was completed on January 12<sup>th</sup>. All asbestos was interior to the building, and an asbestos removal notification was publically posted prior to removal. An industrial hygienist was brought on board to monitor the process, and will be taking additional samples of the environment prior to site controls being removed.

Some interior lead was also discovered in the paint on the site, and a removal process was taken according to legal guidelines. EPA has tested the site to confirm that no lead leaching has occurred. When foundation to grade work occurred, soil on the site was tested for lead and tested negative.

DGS staff also shared that temporary electrical work was completed for the cell tower on the site, and has begun demolition on some interior walls. DOEE approved the sediment control for the site. Construction is slated for completion in June 2019.

DGS also shared an update on communications during construction. Monthly updates will be shared via email with neighbors and the Advisory Team.

*Question:* Have photos of adjacent properties been completed?

*Answer:* The process to complete photographic preconstruction surveys is underway, and DGS has already conducted photographs of residences on the block, and is working to finalize this process with neighbors who have not been available yet. This process will be complete before significant Foundation-to-Grade activity is under way.

*Question:* There is an additional multi-level building being developed on the site's alley. Are you coordinating with this developer?

*Answer:* We have no plans to conduct public space requests, and will coordinate as needed with this developer.

#### **4. Good Neighbor Agreement process**

Director Greenwalt shared that the Good Neighbor Agreement is an agreement between the community and the provider of the Short-term Family Housing site that lays out how the program will operate within the community. Director Greenwalt shared that the plan is to begin the process of developing the Agreement early to ensure a full year of work on this document before it is finalized. The Good Neighbor Agreement that we will develop together will be built into the provider's contract so that DHS can hold the provider accountable to the expectations established by the community.

Director Greenwalt shared examples of what is in scope and out of scope for the Good Neighbor Agreement. Issues that impact the operation of the site are in scope, but broader community concerns that do not involve the site are out of scope for the Agreement.

Director Greenwalt discussed the process for developing the Good Neighbor Agreement. The Advisory Team agreed to the following process and timeline:

- April 2018: A draft Good Neighbor Agreement will be shared with the Advisory Team that includes feedback provided by the Advisory Team during earlier discussions about the Good Neighbor Agreement
- April 2018 Advisory Team meeting: Additional feedback will be collected on the draft document
- May-June 2018: Advisory Team members will shop the draft around to community members, and will share feedback with DHS via email. District officials will also be

available at regularly scheduled ANC meetings where the draft is discussed to answer any questions.

**5. Follow ups from previous meetings**

The Mayor's Office of Community Relations and Services (MOCRS) shared an update on parking for immediate neighbors during construction. DGS shared that a flagger will be available to assist with traffic on the block and coordinating any metro access pickups for residents with disabilities who live adjacent to the construction site. DGS's contractor will get to know the residents who are impacted by parking restrictions and will assist when metro access or a family members comes to pick them up, and will send flaggers out to help with traffic flow.