



## Ward 3 Short-term Family Housing

Advisory Team Meeting

November 28, 2017

### Agenda:

- Welcome and Introductions
- Temporary Parking Plan update
- Newark Street Community Garden update
- Construction update
- Good Neighbor Agreement process

### Minutes:

#### 1. Welcome and Introductions

DHS staff began the meeting and led a round of introductions.

#### 2. Temporary Parking Plan update

DGS staff shared an update on the Temporary Parking Plan implementation. Parking restriction signs were installed on November 13<sup>th</sup>. Several mislabeled signs have been replaced. DGS is working with MPD on an informational packet for MPD officers to aid them in identifying their designated parking areas.

DGS shared that community concerns have been flagged about tickets that were incorrectly issued in conjunction with the Temporary Parking Plan. DGS and MOCRS staff have investigated this issue with

In addition, Commissioner Bradbery shared concerns that some officers have been parking outside their designated parking areas. Commander Gresham from the Second District shared that officers have been informed that they will be ticketed if they do not comply with the parking plan, and that 17 trainings were conducted to show officers where to park.





Commander Gresham encouraged community members to send photographs of any officers parking outside their designated spaces.

DGS staff also requested that a recent petition on parking requirements be shared with the agency so that potential solutions can be evaluated. DGS staff shared that over recent days, DGS's traffic consultant has been out conducting surveys on traffic and parking conditions under the Temporary Parking Plan to evaluate its impact.

DGS has committed to follow up conversations with DDOT and DPW on improving enforcement processes to ensure the plan operates smoothly, and to complete their parking impacts survey. DGS committed to sharing an update on these efforts with the Advisory Team early next week.

*Question:* Can a permanent decal be placed on officer's personal vehicles so it is easier to identify if officers have parked outside their designated location?

*Answer:* DGS will bring this proposal to DPW to suggest a potential solution.

*Question:* Are officers parking in the swale in front of the station?

*Answer:* Yes, this has always been part of the plan.

*Question:* Can taxi stands be removed to increase area for neighbor parking?

*Answer:* The Department of For Hire Vehicles is open to relocating the taxi stand, but is not able to eliminate the stand altogether. MOCRS will follow up with Commissioners to share details on moving forward with this concern, and locating the process for requesting that the taxi stand be removed.

### **3. Newark Street Community Garden update**

DGS staff shared an update on the Newark Street Community Garden. Last week, all of the garden plots along the retaining wall were relocated to other vacant locations or to gardener's primary garden plots. The garden elected not to build any new plots. A fence will be erected around the new berry patch this week. The area along the retaining wall has been turned over to DGS.





#### 4. Construction update

Now that the parking lot is largely cleared of officer vehicles, site surveying has begun on the site. A safety construction fence has been installed at the back of the 2D station. Mobilization on the garden-side of the retaining wall will begin next week with fencing being installed.

In December, heavy equipment will be brought on site, and testing for piling will take place. Asphalt will start to be removed behind the station to begin work on the new garage. In January, infrastructure for the garage will begin to be visible. Very little excavation will take place.

DGS has completed an internal review of the Construction Management Guidelines, and is working with their contractor to incorporate as much feedback from the ANC as possible in the final version of the guidelines.

The contractor has agreed to completing pre-construction surveys prior to construction beginning. These surveys will likely take place over the next two weeks. The standard process involves the contractor delivering door hangers to notify homeowners that preconstruction surveys are occurring.

*Question:* How will the retaining wall be demolished?

*Answer:* Machinery will remove the top part of the wall, and then the wall will be deconstructed on the MPD side of the retaining wall.

*Question:* Is a truck schedule available for deliveries?

*Answer:* DGS will work with their contractor to identify a schedule. DGS has committed to providing two weeks of notification prior to large truck deliveries.

#### 5. Good Neighbor Agreement process

DHS staff shared that the purpose of tonight's conversation is to discuss what the Good Neighbor Agreement is, and what the process will be to develop the document in Ward 3.



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The purpose of the GNA is to set expectations for how the facility operates as a neighbor, not to determine rules for how the programs inside the facility are run. The purpose of beginning this conversation early is to ensure that the language of the GNA is included in the scope of work for the contractor who will operate the program. This process ensures that the community's expectations are contractually mandated.

DHS staff reviewed examples of the scope of the GNA. The scope includes items on the facility site, but not concerns throughout the neighborhood. Advisory Team member suggested that clarity is included in the GNA for how out of scope items are addressed.

DHS shared a broad timeline for the next year of work on the Good Neighbor Agreement. DHS then solicited feedback from the Advisory Team about how they would like the process to be conducted, and how community members should be engaged.

The Advisory Team suggested that community meetings be held to solicit feedback, and that meetings be offered during different time periods during the week. A meeting will be targeted for February 13<sup>th</sup> to solicit community feedback.

Question: Can the GNA be modified at a later date?

Answer: The GNA will include expectations for how communication will occur with the provider. Additionally, there can be opportunities to review the GNA periodically.

