

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Executive Office of Mayor Muriel Bowser



Office of the Deputy Mayor for Health and Human Services

**Ward 3 Advisory Team Launch Meeting**

June 25, 2019  
7:00pm – 8:00pm

**Ward 3 Advisory Team Members**

<b>Name</b>	<b>Inviting Organization</b>	<b>Affiliations</b>	<b>Attendance</b>
Angela Bradbery	ANC 3C06	Commissioner, ANC 3C, Team Co-Chair	Present
Director Zeilinger	DHS	Director, Dept. on Human Services; Team Co-Chair	Present
Nancy MacWood	ANC 3C	Commissioner, ANC 3C	Present
Margaret Siegel	ANC 3C	Commissioner, ANC 3C	Not present
Ann Scoffier	ANC 3C	Community representative	Not present
Deborah Linde	ANC 3C	Community representative	Present
Ruth Caplan	Civic Association	Cleveland Park Citizens Assoc.	Not present
Pamela Korbel	Civic Association	Cleveland Park Citizens Assoc.	Present
Ann Hamilton	Civic Association	Cleveland Park Citizens Assoc.	Present
Adam Entenberg	School Representative	John Easton Elementary School	Not Present
Anthony Cassillo	Councilmember's office	Councilmember Cheh's Office	Not Present
Jeffrey Davis	Councilmember's office	Community representative	Not Present
Kelly McShane	Homeless Service Stakeholder	Ward 3 resident; President and CEO, Community of Hope	Present
Rabbi Aaron Alexander	Homeless Service Stakeholder	Adas Israel Congregation	No present

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**Additional Support Staff Present**

Jessica Smith	Office of the Deputy Mayor for Health & Human Services	Policy Advisor
Agyei Hargrove	Department of General Services	Project Manager
Jenna Cevasco	Department of Human Services	STFH Project Manager
Jessica Wertheim & Rich Harrington	Mayor's Office of Community Relations and Services	Ward 3 Liaison

**AGENDA**

1. Welcome and Introductions
2. Touch Base: Good Neighbor Protocol
3. Construction Update
4. Community Concerns
5. Programmatic Lessons Learned
6. Future Meetings and Communication

**MINUTES**

**Welcome and Introductions and Touch Base on Good Neighbor Protocol**

Jessica Smith started with introductions and talked through the agenda. She handed out the latest version of the Good Neighbor Protocol that incorporates edits from the last meeting. One comment was given to clarify language in the Conduct and Behavior section. Concerns were raised about lighting but the group agreed they'd discuss those later on in the meeting.

**Construction Update**

Agyei talked through construction updates. The building should be topped out on Saturday which is a big project milestone.

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The sixth floor elevation slab has been poured.

The roof deck is being installed and prepared for concrete pour by the end of June.

The Mechanical, Electrical, and Plumbing (MEP) infrastructure continues on the first through fourth floors.

The installation of hollow metal (HM) door frames has started.

Metal pan stair system installation is ongoing.

Exterior air barrier installation has started.

## **Community Concerns**

### **Tree Removal**

Agyei explained that at the beginning of the project it was recommended by an arborist that DGS remove 3 trees to safely complete construction activities. DGS did not take that recommendation and instead created a tree protection plan. However, as the project has progressed, it has now been determined that tree #3 needs to be removed to ensure the safety of the workers during the installation of the utilities to STFH and MPD. Removal of the tree allows for localizing/consolidating the utilities where tree #3 is located and allows a greater chance of survival for trees #2 and #4. DGS and Smoot met with DOEE and DDOT Urban Forestry to review the current conditions and developed the plan for moving forward. Tree #3 is not a heritage or special tree and will be replaced with another tree of the same species. The Advisory Team asked DGS to create a replacement plan for trees 2 and 4 should they die.

### **Parking Garage Lighting**

Garage lights on the top level have been shielded and the lights on the stairwells have been screened. The Design team is investigating a dimming option. The Advisory Team talked through potential concerns that may arise once the building is open. DGS shared that the lights inside the building will not be as bright as the construction flood lights. They also reminded the group that trees will be planted along the side of the building which some shield some light. DHS shared that if this is still a concern when the building is open they can address through the Advisory Team and provider. They shared that none of the existing sites have had a problem with lighting.



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## **Lessons Learned**

Jenna Cevasco talked through some of the lessons DHS and providers have learned at existing sites (below).

- Maximize the number of adjoining rooms to provide flexibility to program
- Adjoining rooms should have hard locks that can only be opened by staff
- Designate space for bedbug zapper
- Provide clients with key cards at security desk to reduce the number of cards that are lost – reduce replacement costs
- It takes a full year to fully learn the building systems

## **Next Steps**

Jessica will send around a doodle poll for the next meeting in Oct/Nov. It is possible that the provider will be selected by this time and able to attend this meeting.

Jenna will be in touch about the building naming process and selecting a name.

DGS will continue to share construction updates and address any concerns.