

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Executive Office of Mayor Muriel Bowser



Office of the Deputy Mayor for Health and Human Services

Ward 6 Advisory Team Meeting

Tuesday, July 11th, 2017
1100 4th St SW, Room E200
7:00pm – 8:00pm

Ward 6 Advisory Team Members

Name	Inviting Organization	Affiliations	Attendance
Andy Litsky	ANC 6D	ANC 6D Chairperson; SMD 6D04 Commissioner; Advisory Team Co-Chair	Present
Cara Lea Shockley	ANC 6D	SMD 6D02 Commissioner (site location)	Not Present
Lucy Rojansky	ANC 6D	Amidon-Bowen PTA President	Not Present
Marilyn Melkonian	ANC 6D	President & Founder of Telesis	Not Present
Andrenia Walker	Southwest Neighborhood Assembly (SWNA)	Resident Council President Greenleaf Gardens Extension	Not Present
Robin Walker	Southwest Neighborhood Assembly (SWNA)	Community Representative, Greenleaf Gardens Extension	Not Present
Katelynd Mahoney	Southwest Neighborhood Assembly (SWNA)	Community Representative	Not Present
Vyllorya Evans	Southwest Neighborhood Assembly (SWNA)	Community Representative	Not Present
Naomi Mitchell	Councilmember Allen's Office	Community Liaison	Present
Bob Hall	Councilmember Allen's Office	President and Board of Directors, Capital Park IV Condominiums	Not Present
Deborah Shore	Interagency Council on Homelessness (ICH)	Executive Director and Founder, Sasha Bruce Youthwork	Present
Jay Melder	Department of Human Services (DHS)	Chief of Staff, Office of the Deputy Mayor for Health and Human Services; Advisory Team Co-Chair	Present
Henry Miller	Department of General Services (DGS)	DGS Project Manager	Present
Ian Callender	Southwest Neighborhood Assembly (SWNA)	Community Liaison	Present



Additional Support Staff Present

Brant Snyder	Lowe Enterprises (Randall School representative)	Vice President
Jackie Stanley	Department of General Services (DGS)	Community Outreach Coordinator
JocCole Burton	Department of General Services (DGS)	Chief Project Delivery Officer
Wanda Sherrod	Department of General Services (DGS)	Community Outreach
Jamie Keene	Office of the Deputy Mayor for Health and Human Services (DMHHS)	Policy Analyst

AGENDA

1. Welcome and introductions
2. Timeline moving forward
3. Project updates
4. Construction management guidelines

MEETING MINUTES

1. Welcome and Introductions

Co-Chair Melder began the meeting and led introductions. Co-Chair Melder shared that progress and updates about the health clinic space will be discussed at the next Advisory Team meeting. The Advisory Team weighed in that the next meeting should be held in late August, and decided that a Doodle poll would be circulated to share availability for this meeting.

2. Timeline Moving Forward

DGS reviewed the timeline for construction moving forward. Construction management guidelines will be presented at the next Advisory Team meeting. This document will be the contractor's guidelines for managing the project and will provide details on managing the site. The document will also include work hours, as well as days of the week that contractors are working. DGS will consult with the Advisory Team and ANC for any changes to work hours and schedules. DGS is cognizant of the community's security concerns, and security measures will be incorporated into the plan.



Question: When will there be written guidelines?

Answer: DGS will share at the next Advisory Team meeting in August. DGS will be making this specific to the community, and will be engaging the Advisory Team meeting for their feedback on the guidelines.

Question: Will there be coordination between the Randall development project and this project around construction guidelines and security concerns? There are some construction staging and parking to coordinate between the two projects.

Answer: Yes, DGS will set up an additional meeting time for extra coordination. This will happen in the coming weeks between the Randall development construction management team and DGS. Lowe Development team will send a development schedule and list of coordinating priorities, and DGS review in advance of the meeting.

Question: What are pre-construction activities?

Answer: It includes activities like putting up fencing, installing dumpsters, abatement, and preparing the site for construction.

Question: What is the Good Neighbors Agreement?

Answer: This is an agreement put in place before clients move in to the building that governs the program's daily operations. It is developed by the Advisory Team and DHS.

3. Project Updates

Vector Control and Rat Abatement

DGS shared plans for vector control and rat abatement on the site as part of the construction process. The Department of Health (DOH) will do an assessment of existing condition on the site and create a rodent control plan with DGS and the contractor. DGS will then move forward with the approved plan. This process is already in the works, and at the end of September the abatement process will begin. A building in the District cannot be razed until there is a confirmation that there is no evidence of pests in the building. DGS will have a plan for working on this on a weekly and monthly basis.

DGS can coordinate having a DOH representative come out to a community meeting to discuss abatement, as well as how to control rats in the neighborhood more broadly.

Question: What happens if DOH does find pests on site?

Answer: DOH would begin trapping and controlling on the site. Abatement is an ongoing process throughout construction.

Question: How does rat abatement fit into construction timeline?

Answer: It is a preconstruction activity that continues through construction.



Comment: Time should be dedicated for a community discussion on rat abatement because it's a significant concern. Assistance could be provided to residents in nearby townhouses with rat abatement.

Unity Clinic Swing Space

DGS provided an update on the status of providing swing space for the Unity Health Clinic during construction, as well as the RFO for a new community clinic in the Short-term Family Housing building. While DGS had anticipated coming back to the Advisory Team in July with a concrete answer about the status of the health clinic, DGS did not receive any bids through the RFO to provide health services in the new clinic space. Because of this unexpected setback, DGS has to re-evaluate the RFO to ensure it is attractive for providers. While DGS provided advance notice to the Unity Health Clinic about the RFP, Unity decided not to apply. DGS is attempting to have follow-up conversations with Unity about this decision.

Question: Have swing space options been evaluated?

Answer: Yes, swing space options have been evaluated, but DGS is trying to engage with Unity on this decision. One solution could be to use a mobile trailer for swing space. Another option would be to select a fixed location that has programming for the following year that would include additional build out space. The swing spaces that are being considered are within a mile of the current clinic. DGS would be providing around 5000 square feet of swing space to meet Unity Clinic's current square footage.

DGS reiterated that the District government is committed to making good on its commitments to provide clinic space in the new Short-term Family Housing building. While DGS is having a difficult time communicating clearly with Unity, this commitment has not changed. DGS and the Mayor's Office have a shared goal of providing access to healthcare for Southwest residents. DGS also raised the point that because the RFO has now closed, there is now space to discuss the RFO with providers to understand their needs. DGS will be revisiting the RFO to see if there are ways to make it more attractive.

Comment: Paying rent in the new clinic space might be an obstacle for non-profits. Unity isn't currently paying rent, and that may be the barrier. Eliminating the rent could increase interest.

Question: What amount of rent will be charged to the provider in the new clinic space?

Answer: DGS will return with these details. However, the level of rent is not fixed in the RFO, it is a point of negotiation that DGS will engage with potential providers on.

Comment: There is a legislative commitment to providing clinic space in the new building.

Answer: DGS is not pivoting away from providing a healthcare space.



Comment: It's confusing why Unity wouldn't apply to continue providing service at this location.

Question: What happens when the RFO closes?

Answer: The RFO has closed, which means that DGS can begin re-evaluating it and focusing on swing space.

Question: When is the deadline for when DGS would need a healthcare provider to be selected so that this provider can have input on the design of their clinic space?

Answer: From a construction timeline, there is still ample time for this.

Question: What is the deadline for deciding on swing space?

Answer: DGS is aiming for August 1st to provide a decision for swing space. That gives DGS 60 days to implement the swing space decision.

DGS shared that the agency has reviewed every single DC government owned building in the vicinity to find 5,000 square feet for swing space. However, if the Unity Health Clinic only needs 2,000 square feet for swing space, then DGS could revisit the swing space options and would have more flexibility.

Question: What is the process on the back end for establishing the movement of people out of DC General?

Answer: When people and families enter shelter, they will be placed into one of the new Short-term Family Housing programs instead of being placed at DC General. In addition, some individuals might move out of DC General into new Short-term Family Housing programs.

Question: Has DGS made progress on swing space for the Southwest Library?

Answer: DC Public Libraries (DCPL) is leading this effort, and providing swing space for the library is not a DGS project. However, if additional support is needed, DMHHS can help coordinate the swing space efforts. DMHHS has conveyed to DCPL that finding adequate swing space is important to community members.

4. Construction Management Guidelines

DGS reviewed the process for creating the construction management guidelines for the site. DGS has already started a site utilization plan, but will need input from the Advisory Team before DGS moves forward. DGS will collect feedback on the site utilization plan to ensure that it works for the community. Additionally, DGS will collect feedback on how best to communicate with community members about the site utilization plan.

Comment: The Advisory Team should review the construction management guidelines as they are being drafted.



Question: Do we need to coordinate with NPS on park land?

Answer: Can the community provide better contact information for NPS to coordinate?

