



**Department of Human Services
Office of the Director 64 | New York Avenue N.E., Suite 600 | Washington, DC 20002**

Ward 7 Short-term Family Housing – Advisory Team Meeting

DATE: May 15, 2017
 LOCATION: Benning Neighborhood Library
 3935 Benning Road NE
 TIME: 7:00pm – 8:30pm

Ward 7 Advisory Team Members

Name	Inviting Organization	Affiliations	Attendance
Ashley Emerson	ANC 7E	Chairperson ANC 7E; Commissioner 7E05; Team Co-Chair	Present
Ebbon Allen	ANC 7E	Commissioner 7E03	Not Present
Jaime Brown	ANC 7E	Resident, Woodson Heights Condo Assc.	Present
Linda Singleton	ANC 7E	Nalle Elementary School, Parent Coordinator	Not Present
Keith Towery	Marshall Heights Civic Association	Marshall Heights Civic Association President	Not Present
David Alaga	Marshall Heights Civic Association	Marshall Heights Civic Association Member	Not Present
Kevin Chavous	Marshall Heights Civic Association	Marshall Heights Civic Association Member	Present
Gloria Keaton	Marshall Heights Civic Association	Marshall Heights Civic Association Member	Present
Michael Ferrell	Interagency Council on Homelessness	Coalition for the Homeless	Not Present
Jennifer Speight	Interagency Council on Homelessness	Resides in Ward 7	Not Present
Forest Hayes	Administration	Director, Senior Advisor, Deputy Mayor for Greater Economic Opportunity, Team Co-Chair	Not Present
Agyei Hargrove	Department of General	Project Manager	Not Present

	Services (DGS)		
Kia Williams	Department of Human Services (DHS)	Operations Manager, Virginia Williams Family Resource Center, Department of Human Services	Not Present
Sedrick Muhammed	Councilmember Gray	DC Council	Present

Additional Attendees

Ana Baker	Cunningham Quill Architects	Program Manager
Michael Day	Cunningham Quill Architects	Cunningham Quill Architects
Kai Bough	MCN Build	MCN Build
Wanda Sherrod	Department of General Services (DGS)	Department of General Services (DGS)
Jackie Stanley	Department of General Services (DGS)	Department of General Services (DGS)
Elizabeth Horen	Office of the Deputy Mayor for Health & Human Services	Program Analyst
Leon F. Anderson	District Department of Transportation (DDOT)	District Department of Transportation (DDOT)
Reginald May	Department of Public Works (DPW)	Department of Public Works (DPW)

AGENDA

1. Welcome and Introductions
2. Pre-Construction Planning
3. Communication During Construction
4. Good Neighbor Agreement
5. Future Meetings
6. Next Steps

Wanda Sherrod filled in for Mr. Hayes since he was unable to attend the meeting. She began the meeting by reviewing the agenda.

After introductions, Wanda reviewed follow up items from the last Advisory Team meeting and reported on progress.

1. DPW - Litter and trash collection - Complete

Community request: There was a request at the last AT meeting to bring DPW to discuss issue of trash and litter on the block of D Street where the new building is planned. The community is interested in additional litter cans and clean up.

DPW Response: Mr. May from DPW spoke to this inquiry - 1. We do not place litter cans in residential areas because they are a magnet for household and bulk trash. Additionally trash collection overnight is loud on residential blocks. 2. The block is eligible for street sweeping which it is currently not getting. Commissioner Emerson will be taking the lead to circulate the petition to neighbors and follow up with DPW to initiate street sweeping. 3. DPW can do litter enforcement on the block. This can be done on a routine basis. 4. Property owners are responsible for keeping the public space in front of their homes clean. Individual property owners are responsible for the public sidewalk, curb, and street in front of their homes. 5. Illegal dumping is an ongoing issue in the neighborhood. Commissioner Emerson will be working with DPW to install “no dumping” signs.

2. DDOT - Traffic Calming - Complete

Community Request: The community expressed concern about speeding on D Street and inquired about traffic calming measures such as speed bumps.

DDOT Response: The community can request a traffic calming study to determine what DDOT can do for traffic calming on the block. Speed bumps are only one tool DDOT uses to slow traffic. There is interest in getting this done before construction begins. Commissioner Emerson is working with DDOT to complete the neighborhood petition and move the process forward. After the request is submitted it can take up to 120 days for DDOT to have a final recommendation for the community.

3. Site Utilization Plan - Complete

This site utilization plan was included in the slide presentation and discussed later in the meeting.

4. Good Neighbor Agreement Template - Complete

Community request: Community asked to see a Good Neighbor Agreement template to understand what they would be working towards. A template was shared during the meeting.

DMHHS response: A lengthy good neighbor agreement conversation will not take place tonight but the template gives AT members a framing for our future conversations and a means to start thinking about this document and what should be included. The Ward 7 community has already expressed ideas that are fitting for the good neighbor agreement, such as safety and security personnel on site and a neighborhood block party.

5. Pre-construction meeting with community - to take place at the Advisory Team meeting

Community Request: The community has requested a meeting about the ward 7 STFH location.

DMHHS response: We are happy to accommodate this request. We will work with the AT to confirm a date for a meeting with immediate neighbors as well as ward 7.

Review of the purpose and scope of the Advisory Team:

1. Listening and responding to concerns and questions regarding quality of life issues during construction and how the program impacts the community.
2. Working with the program service provider to establish shared expectations for both the community and the program regarding being “good neighbors”.
3. Advisory Team members are expected to take information shared at the Advisory Team meeting back to their constituencies to share updates and bring feedback to the city. The Advisory Team is our eyes and ears in the community.

Construction timeline:

MNC Build shared the construction timeline. Construction is scheduled to start on site in June. They will be establishing a construction entrance on site. Neighbors can expect noise during the first few months. The construction fence will take over one side of the sidewalk.

During utility connections (summer) the construction team will be utilizing one lane of parking and a travel lane temporarily. When this work is coming up MNC will work with the AT to notify residents in advance. If there will be an interruption to service (water), DC water will distribute flyers to each household.

Once the building is closed, noise will lessen as the work moves inside. During construction the community will have a point of contact to reach out in case of any issues or with any questions about the construction process. The construction crew is instructed not to answer questions on site so it is critical that the community reach out to DGS directly for accurate information. The contacts at DGS are Jackie Stanley and Agyei Hargrove.

Signage will be provided in front of the construction site to show the community what is coming to the site and provide regular updates.

Community question: We want the STFH building to be included in the larger community efforts. How can we integrate it into the community and neighborhood?

Response: There are many ways this could work. DHS can speak more to this but in other wards they have talked about hosting a block party for everyone in the neighborhood to engage families at the STFH building and other parts of the neighborhood.

Community question: Could we have a block party with information about employment services? Lots of people in the area need these services.

DGS response: Are you interested in a block party/resource fair? We could definitely do that and get all the agencies to come out and share information about their programs.

Community question: People are feeling left out of the conversation.

Response: It is essential that everyone on the AT attend the meetings. We want everyone's voices to be heard but in order for that to work the AT representatives have to attend the meetings and share out with their constituencies.

Community Concern: I am still worried about the sound proofing near the playground. What can we do about that?

Architect response: We have lowered the playground to reduce some of the sound. We had to balance security as well and keep the fencing somewhat transparent. We have also maximized the landscaping but we are very limited by the space available and vines are not possible due to maintenance needs.

DGS announcement on building artwork

Another way for the Advisory Team and community to be involved is through the art for the building. DGS is putting out a call for art and would love suggestions and locals contributions.

Additional Action Items

Commissioner Emerson will gather emails from community members and share them with Jackie Stanley that way she can create a list-serve to update people on the construction timeline and progress.