**Ward 8 Short-term Family Housing – Advisory Team Meeting**

DATE: Thursday, April 20, 2017

LOCATION: William Lockridge Library

 115 Atlantic Street, SW

 TIME: 7:00pm – 8:30pm

**Ward 8 Advisory Team Members**

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| **Name** | **Inviting Organization** | **Affiliations** | **Attendance** |
| Olivia Henderson | ANC 8D | Chairperson ANC 8D; Commissioner 8D02; Team Co-Chair | Present |
| Absalom Jordan | ANC 8D | Commissioner 8D03 | Present |
| Monique Diop | ANC 8D | Commissioner 8D04 |  Not Present |
| Theresa Jones | ANC 8D | Commissioner 8D07 | Not Present |
| Patricia Carmon | ANC 8D | Commissioner 8D01 | Present |
| Ronya Hunt | ANC 8D | Hendley's PTA | Not Present |
| Sundai Riggins | ANC 8D | Hendley Elementary School Principal | Not Present |
| Wanda Joynes | ANC 8D | Darrington Street SE resident, one block away from the project | Not Present |
| Frances Rollins | ANC 8D | Founder, President and CEO of Southeast Children’s Fund , Inc | Present |
| Derek Davis  | ANC 8D | Small Business Owner near STFH site and Ward 8 resident  | Not Present |
| T’Chaka Sapp | Councilmember White | Constituent Services Director - Ward 8 Councilmember, The Council of the District of Columbia | Not Present |
| Jackie Ward | Councilmember White | Community Member | Not Present |
| Christopher Earley | Interagency Council on Homelessness (ICH) | Ward 8 resident, Community of Hope board member | Not Present |
| Rahman Branch | Administration | Director, Office of African-American Affairs; Team Co-Chair | Present |
| Henry Miller | Department of General Services (DGS) | Project Manager | Not Present |
| Jerrianne Anthony | Department of Human Services (DHS) | FSA Deputy Administrator, Department of Human Services | Present |

**Additional Attendees**

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| Frank Lefler | MCN Builders | Contactor  |
| Wanda Sherrod | Dept. of General Services | Program Manager: Health and Human Services Cluster; Project Manager |
| Jackie Stanley | Dept. of General Services | Community Outreach Coordinator |
| Devon Lesesne | Mayor's Office of Community Relations & Services | Ward 4 Outreach & Services Specialist (Ward 4 MOCR) |
| Elizabeth Horen | Office of the Deputy Mayor for Health & Human Services | Program Analyst |
| Jaren Hill | Office of the Deputy Mayor for Greater Economic Opportunity  | Director of Community Relations Deputy Mayor for Greater Economic Opportunity - DMGEO |
| Robert Gundling | Southeast Children’s Fund | Senior Consultant |
| Frank Rollins | Southeast Children’s Fund | Southeast Children’s Fund representative |
| Tiffany Lancaster | ANC 8D | ANC 8D05 |
| LaVerne R. Glenn | ANC 8D | AND 8D06 |

**AGENDA**

1. **Welcome and Introductions – Rahman Branch (5 minutes)**

Director Branch reviewed the purpose of the meeting. The purpose of this meeting is to continue to share information with the Advisory Team about the Ward 8 Short-term Family Housing program. This meeting will focus specifically on the pre-construction timeline and the “good neighbor agreement” to ensure the new facility is a good neighbor during construction and beyond.

1. **Group Discussion/Q & A – Rahman Branch (45 minutes)**

Wanda Sherrod (DGS) presented the construction timeline and potential impacts on community. Construction mobilization will begin onsite in late May/early June. This might include tree work, leveling the site, and putting up a fence. Utilities work is likely to take place in the late summer followed by concrete work and framing in the late fall/early winter. This is when community will start to see the structure taking shape. The groundbreaking is anticipated for July 2017. The Advisory Team (AT) will continue to meet monthly until the start of construction and on a regular basis throughout the construction.

Ms. Sherrod inquired how the Advisory Team (AT) would like to be informed of construction phases and potential impacts on community (such as noise, utility work, parking, work schedules, etc.). The AT will be provided information at the monthly meetings with an expectation that AT members will share the information with the community. Are there other ways you want to received information and updates?

 *Advisory Team Response:* Bring information to the AT and we will share it with the ANC and the community. We would also like information to be posted on site for passersby and folks who aren’t connected to the ANC.

*Advisory Team Question*: When was notice given to the ANC commission that the project was going forward? I am concerned that the latest plans have not been shared with the ANC commission and we didn’t receive the BZA package.

*DGS response*: DCRA should provide notice to the ANC when plans are filed. The ANC should have received notice of the filing in December. We have not filed with DCRA yet for the next phase but we will make sure to work with DCRA to get all the notifications to the ANC commission.

*Advisory Team Question*: The Southeast Children’s Fund needs additional communication and notice about construction. They cannot have the utilities and or water turned off with 300 children onsite.

*DGS response:* Absolutely. Henry will be working with them directly through the whole process to ensure the safety of the children on site. The Southeast Children’s Fund (in addition the other immediate neighbors) will receive the two-week look ahead so they always know what is coming up.

*Advisory Team Question*: Can DGS and DHS work internally with the Office of the State Superintendent of Education (OSSE) to let them know this work will be happening? If there is an issue the OSSE will come after the Southeast Children’s Fund, not the government agency doing construction.

*Director Branch*: We will look into this and help with internal communication across agencies.

*Advisory Team Question*: Can the children’s center be moved to Ferebee-Hope during construction?

*Director Branch*: We will take this back to see if this is an option.

*Advisory Team Question*: What are they doing out front now on 6th Street? It is a mess. Will it is impact this project?

*DGS response*: Anything happening on 6th Street now is not affiliated with this project. Likely it is DC WASA preparing for the water tower St Elizabeths. DCRA oversees all the projects happening in the city. If DC WASA was to interfering with this project or vice versa DCRA would be the ones to identify this issue and notify us. These projects do not impact one another.

*Advisory Team Question*: I am worried about accountability. Who will be responsible on site?

*MCN Builders:* MCN is in the process of assigning staff to this project. The site superintendent will be onsite at all times and will be available to community. Staff will be introduced to community as the project gets closer.

1. **Summary of Next Steps & Adjourn – DGS and Director Branch**

We will meet again in about a month. At our next meeting we will focus on the good neighbor agreement. In the meantime we will work to address concerned raised tonight.

Elizabeth Horen (DMHHS) will find a time and date and follow up with everyone to confirm the next meeting.